**LYONS TOWNSHIP MENTAL HEALTH COMMISSION**

**REGULAR BOARD MEETING MINUTES**

**October 21, 2019**

The Regular Board Meeting was held on Monday, October 21, 2019 at Helping Hand Center, 6160 East Avenue, Hodgkins, Illinois 60525.

Meeting was called to order by President Alan W. Dorobiala at 7:03 p.m. President Dorobiala asked for the Roll Call.

Roll Call: Commissioners present: Alan Dorobiala, Sophia Mallis, Bob Bures, Nick Kantas, Steve Palmer, Mike Porfirio and Anthony Przeklasa. Commissioner Bill Seith called in on the Teleconference phone.

Absent: None

Staff Present: Ron Melka, Executive Director and Barbara Minneci, Administrative Assistant.

Agency Directors: Alan Morales, The LeaderShop; Diane Farina White, Community Support Services and Bill Dwyer, Helping Hand Center.

Guests: Ashley Stead, Del Galdo Law Group, LLC., Ellen Kunkle, Vice President of Grants & Government Relations, Pillars Community Health.

**AMENDMENTS/APPROVAL OF AGENDA:**

The Agenda for October 21, 2019 was reviewed.

**A MOTION** was made by Palmer and seconded by Mallis to approve the Agenda. Ayes: Unanimous. Nays: None. Hearing no Nays, the Agenda was approved.

**REVIEW/APPROVAL OF MINUTES:**

The Minutes of the Board Meeting held on September 16, 2019 were reviewed.

**A MOTION** was made by Palmer seconded by Mallis to approve the Minutes of

September 16, 2019. Ayes: Unanimous. Nays: None. The Minutes were approved.

**HELPING HAND PRESENTATION:**

Bill Dwyer introduced his staff who presented a “Game Show Themed Presentation” based on their Employment Program. The Commissioners were placed in two teams. The teams were asked by the Master of Ceremonies to select a category and then answer the question associated with that category. Once the question was unanimously answered by the team, the Helping Hand Staff then gave the Commissioners statistics relating to that category and how it relates to the Employment Program Offered by Helping Hand. One hundred percent of the clients are placed in employment at several different companies who participate in the program. The Commissioners learned a lot of statistics throughout the “Game” about the program and its possibilities. A fun time was had by all.

**EXECUTIVE DIRECTOR’S REPORT:**

Ron Melka, Executive Director, submitted his written report, which is on file. Ron reported that the Coalition has been very active with the presentation of the “Teen Bedroom” at Argo High School for their Parent Teacher Conference. Ron also addressed the Annual Report Summary for FY 2019, showing the Agencies served 13,297 Lyons Township Residents. “The Hub” handout was distributed and discussed which explains it a little more in detail. The Commission needs to approve the Strategic Plan and then get into the Hub. Ron said he will make a recommendation which will be on the Agenda next month for a sponsorship of $500 for a training event to take place at the Township for Agencies, libraries, and Communities to learn how to navigate the Hub Website.

**AGENCY DIRECTORS’ REPORTS:**

Alan Morales, Executive Director of The LeaderShop reported the Mental Health Services Guide in both English and Spanish were distributed door to door by staff and youths.in Summit. There was about 4,000 distributed in that Community. The Commission thanked Alan on a great job putting this Guide together. Alan is trying to possibly dedicate an hour a week at the local library in Summit to help residence navigate the Website for all the services offered through the Hub.

Diane Farina White, President of Community Support Services is thinking of changing from “CARF” accreditation to possibly CQL (Counsel on Quality Leadership). The State is working with CQL in their auditing process and CSS is possibly looking to switch gears from CARF to CQL in 2021.

Ellen Kunkle, Vice President of Grants and Government Relations, Pillars Community Health reported Pillars Community Health reported the end of Domestic Violence Awareness Month. Pillars Community Health has had a event every day this month to raise awareness around issues of Domestic Violence. Ellen thanked Ron for attending and speaking at the 40th Anniversary of the Constance Moore’s House. Also, Pillars Community Health will not be rebidding for the Head Start Grant Application.

Alan Dorobiala thanked Bill Dwyer for hosting the meeting tonight and the fine presentation by his staff.

Bill Dwyer, Chief Executive Officer, Helping Hand Center reported Helping Hand had their first 5K Half - Marathon Sunday. Helping Hand netted $30,000 and added over 300 new Donors to their Donor Base. Helping Hand Art Gallery Night is coming up in November at the Morton Arboretum, the event will be dedicated to Judy Novak.

Commissioner Palmer reported on Blue Moon. The agencies that were selected to receive the monies raised was Warehouse Project and Aging Care Connections.

**OLD BUSINESS:**

President Dorobiala asked for a Motion to Approve the Strategic Plan.

A MOTION was made by Przeklasa and seconded by Palmer to approve the Strategic Plan as presented. Roll Call: Tony Przeklasa, Steve Palmer, Al Dorobiala, Bill Seith, Sophia Mallis, Bob Bures, Nick Kantas and Mike Porfirio. Motion carried.

**NEW BUSINESS:**

**A MOTION** was made by Przeklasa and seconded by Mallis to approve the 2020 Meeting Calendar Year. All in Favor. Ayes: Unanimous. Nays: None. The 2020 Meeting Calendar Year was approved.

**TREASURER’S REPORTS:**

Treasurer Bures presented the Treasurer Reports for October 21, 2019 as follows:

Beginning Balance as of August 31, 2019 $3,023,485.35

Receipts during September $ 31,729.50

Disbursements during September 2019 $ 342,093.49

Ending Balance as of September 30, 2019: $2,713,121.36

**A MOTION** was made by Mallis, seconded by Palmer to approve the Treasurer Report dated October 21, 2019 as presented. All in Favor. Ayes: Unanimous. Nays: None. Hearing no Nays, The Treasurer’s Report was accepted.

**REVIEW AND APPROVAL OF MONTHLY PAYABLES:**

Treasurer Bures presented the list of Twenty-five (25) Payables dated October 21, 2019 in the amount of $327,114.44.

**A MOTION** was made by Palmer and seconded by Przeklasa to approve the Payables Monthly Report dated October 21, 2019 in the amount of $327,114.44. Roll Call: Ayes: Steve Palmer, Tony Przeklasa, Alan Dorobiala, Bill Seith, Sophia Mallis, Bob Bures, Nick Kantas and Mike Porfirio. Ayes: Unanimous. Nays: None. Motion to accept the Monthly Payables dated October 21, 2019 was approved.

**COMMENTS FROM THE PUBLIC: NONE**

**ADJOURNMENT:**

**A MOTION** to adjourn the meeting was made by Seith and seconded by Mallis at 8:03 p.m. All in favor. Ayes: Unanimous. Nays: None. Meeting was adjourned.

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