

**LYONS TOWNSHIP MENTAL HEALTH COMMISSION
REGULAR BOARD MEETING MINUTES
November 21, 2022**

The Regular Board Meeting was held on Monday, November 21, 2022 at Township of Lyons, Community Room, 6404 Joliet Road, Countryside, Illinois, 60525. Meeting was called to order at 6:00 p.m. by Anthony Przeklasa.

President Anthony Przeklasa asked for the Roll Call.

Commissioner(s) Present: Anthony Przeklasa, Rev. Jeffrey Clemons, Sophia Mallis, Hon. Russell Hartigan, and Al Dorobiala.

Commissioner(s) on Phone: Steve Palmer

Commissioner(s) Absent: Mike Porfirio, Nicholas Kantas, and William Seith

Staff Present: Ron Melka, Executive Director; and Jazmin Lopez, Administrative Assistant.

Agency Director(s) Present: Alan Morales, The LeaderShop; Bill Dwyer, Helping Hand; and Angela Curran, Pillars Community Health via telephone.

Guest(s) Present: Vlado Vranjes, Del Galdo Law Group.

AMENDMENTS/APPROVAL OF AGENDA:

A **MOTION** was made by Hartigan and seconded by Clemons to approve the Agenda. Ayes: Unanimous. Nays: None. Hearing no Nays, the Agenda was approved.

REVIEW/APPROVAL OF MINUTES:

The Minutes of the Board Meeting held on October 17, 2022 were reviewed.

A **MOTION** was made by Clemons and seconded by Mallis to approve the Minutes of October 17, 2022. Roll Call: Jeffrey Clemons, Sophia Mallis, Anthony Przeklasa, Russell Hartigan, Al Dorobiala, and Steve Palmer. Ayes: Unanimous. Nays: None. Hearing no Nays, the Minutes were approved.

FY 2022 AUDIT PRESENTATION – MILLER COOPER & CO., LTD.

Susan Jones, the Audit Partner and Andrea Meade, the Audit Manager presented the FY2022 Audit. Ms. Jones thanked the LTMHC staff for all their time spent with the Auditor to complete the Audit on a timely basis and complimented them on their cooperation and transparency. Miller Cooper & Co, Ltd found LTMHC in full conformity with no qualifications.

A **MOTION** was made by Mallis and seconded by Hartigan to accept the Miller Cooper & Co, Ltd FY2022 Audit as presented. Roll Call: Sophia Mallis, Russell Hartigan, Anthony Przeklasa, Jeffrey Clemons, Al Dorobiala, and Steve Palmer. Ayes: Unanimous. Nays: None. Hearing no Nays. The FY2022 Audit was approved.

EXECUTIVE DIRECTOR'S REPORT:

Ron referred to his written report found in the meeting packet. Ron reported that 105,578 units of service were provided to 2,613 Lyons Township residents. On November 8, Director Melka trained 15 Helping Hand staff in Mental Health First Aid using a new national format. The Brewmoon Fest took place on October 17 at the Max in McCook. NAMI Metro Suburban and Interfaith Community Partners of LaGrange were this year's charities. It was very successful, and each charity received a check for \$10,100.00. Director Melka also participated in the Kiwanis Charity Board and they granted \$7,000.00 to five agencies.

AGENCY REPORTS:

Alan Morales, The LeaderShop thanked the Commission for their contributions and support to The LeaderShop.

Bill Dwyer, Helping Hand reported they purchased new homes with surpluses from the last few years and were able to pay cash for the new homes in Willowbrook and LaGrange. They are excited, but aware it will be a while before they can be lived in as they must remodel them and make them ADA compliant. Bill also reported that four of his adult clients spoke to 300 Lyons Township High School students about disabilities via Facebook live. They plan to do this again every semester.

Angela Curran, Pillars Community Health reported that the teen living room received its construction permit from the Village of Brookfield and demolition is set to begin soon. They plan to open in the late winter of 2023. They are excited that the West Cook Coalition was one of the five projects selected by the state for transformation funding. They are in the process of working on their agreements with the state and they are the lead behavioral health amenity. They had their first all staff in-person meeting since February, 2020. It was wonderful to have everyone in person and they closed down for an afternoon of wellness. Angela shared a story by one of her staff regarding what motivates her to do what she does at the agency.

OLD BUSINESS:

NONE.

NEW BUSINESS:

APPROVAL OF RESOLUTION 2022-03: A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AND APPROVE THE AGREEMENT WITH FOUNDANT TECHNOLOGIES TO PROVIDE GRANT MANAGEMENT SOFTWARE TO THE LYONS TOWNSHIP MENTAL HEALTH COMMISSION, COUNTY OF COOK, STATE OF ILLINOIS.

A **MOTION** was made by Clemons, seconded by Hartigan to approve RESOLUTION 2022-03: A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AND APPROVE THE AGREEMENT WITH FOUNDANT TECHNOLOGIES TO PROVIDE GRANT MANAGEMENT SOFTWARE TO THE LYONS TOWNSHIP MENTAL HEALTH COMMISSION, COUNTY OF COOK, STATE OF ILLINOIS. Roll Call: Jeffrey Clemons, Russell Hartigan, Anthony Przeklasa, Sophia Mallis, Al Dorobiala, and Steve Palmer. Ayes: Unanimous. Nays: None. Motion Carried.

TREASURER'S REPORTS:

Treasurer Sophia Mallis presented the Treasurer Report for as follows:

Beginning Balance as of September 30, 2022:	\$1,509,113.98
Receipts during October 2022:	\$ 139,333.47
Disbursements during October 2022:	\$ 334,769.16
Ending Balance as of October 31, 2022:	\$1,313,678.29

A **MOTION** was made by Mallis, seconded by Clemons to approve the Treasurer's Reports dated November 21, 2022, as presented. Roll Call: Sophia Mallis, Jeffrey Clemons, Anthony Przeklasa, Russell Hartigan, Al Dorobiala, and Steve Palmer. Ayes: Unanimous. Nays: None. Hearing no Nays, Motion Carried.

REVIEW AND APPROVAL OF MONTHLY PAYABLES:

Sophia Mallis presented the list of Twenty-Seven (27) Payables totaling \$346,558.61 dated November 21, 2022 and a list of Twenty-One (21) Payables totaling \$330,349.54 dated December 19, 2022.

A **MOTION** was made by Hartigan and seconded by Clemons to approve the Monthly Payables dated November 21, 2022 and December 19, 2022 as presented. Roll Call: Ayes: Russell Hartigan, Jeffrey Clemons, Anthony Przeklasa, Sophia Mallis, Al Dorobiala, and Steve Palmer. Nays: None. Motion carried.

COMMENTS FROM THE PUBLIC: NONE

EXECUTIVE CLOSED SESSION

A **MOTION** was made by Mallis, seconded by Clemons to move into Executive Closed Session. Present: Anthony Przeklasa, Jeffrey Clemons, Sophia Mallis, Russ Hartigan, Al Dorobiala, and Steve Palmer. Also present was Vlado Vranjes, attorney for Commission. All in favor. Ayes: Unanimous. Nays: None. Attorney Vranjes continued taking Minutes of the Closed Session.

At 8:20 p.m. A **MOTION** was made by Dorobiala, seconded by Hartigan to end the Executive Closed Session and move into Regular Session. Roll Call: Anthony Przeklasa, Jeffrey Clemons, Sophia Mallis, Russ Hartigan, Al Dorobiala, and Steve Palmer. All in favor. Ayes: Unanimous. Nays: None.

A **MOTION** was made by Hartigan, seconded by Palmer to approve the Executive Director's 2023 Contract with a 2.5% raise effective January 1, 2023. Roll Call: Russell Hartigan, Steve Palmer, Anthony Przeklasa, Jeffrey Clemons, Sophia Mallis, and Al Dorobiala. All in favor. Ayes: Unanimous. Nays: None.

A **MOTION** was made by Clemons, seconded by Mallis to approve the Administrative Assistant's 2.5% raise effective January 5, 2023. Roll Call: Jeffrey Clemons, Sophia Mallis, Anthony Przeklasa, Russell Hartigan, Al Dorobiala, and Steve Palmer. All in favor. Ayes: Unanimous. Nays: None.

ADJOURNMENT:

A **MOTION** to adjourn the meeting was made by Mallis and seconded by Clemons at 7:25 p.m. All in favor. Ayes: Unanimous. Nays: None. Meeting was adjourned.

Anthony Przeklasa, PhD
Commission President

Hon. Russell W. Hartigan
Secretary